



# Pinecrest Schools

## PRESCHOOL CONTRACT

Please read carefully.

Member

# NIPSA

National Independent  
Private Schools Association

**BASIC SERVICES:** Pinecrest Schools offers two basic services: FULL DAY and HALF-DAY Programs. LUNCH, BEVERAGE AND SNACK ARE PROVIDED TO ALL CHILDREN. Programs and services are generally available for children ages two through five years of age. Specific ages served are indicated in the admission policy of the campus for which your child is enrolling. HALF-DAY PROGRAMS are available beginning at 9:00 a.m. and end at 12:00 noon. SUPERVISED CHILD CARE IS OFFERED BEFORE CLASS AT NO ADDITIONAL COST. FULL DAY PROGRAMS are available beginning at 9:00 a.m. and end at 3:00 p.m. SUPERVISED CHILD CARE IS OFFERED AT NO ADDITIONAL COST FOR THE HOURS BEFORE AND FOLLOWING THE PROGRAMMED CLASSES.

**BASIC RATES:**

FIVE FULL DAYS	\$885.00 Per Calendar Month	Please Initial _____
FOUR FULL DAYS	\$845.00 Per Calendar Month	Please Initial _____
THREE FULL DAYS	\$755.00 Per Calendar Month	Please Initial _____
FIVE HALF DAYS	\$815.00 Per Calendar Month	Please Initial _____
FOUR HALF DAYS	\$690.00 Per Calendar Month	Please Initial _____
THREE HALF DAYS	\$600.00 Per Calendar Month	Please Initial _____

\*Extended care for half-day children is available at \$8.00 per hour.

**NON-REFUNDABLE REGISTRATION FEE:**

Preschool programs	\$175.00 Annually	Please Initial _____
Junior Kindergarten	\$310.00 Annually	Please Initial _____
Application fee required for new students	\$ 50.00	Please Initial _____

All basic rate fees and optional fees, if any, are for a FULL CALENDAR month. Payment is due in advance on the first day of the month. **PAYMENTS SHALL BE CONSIDERED DELINQUENT IF NOT RECEIVED BY SMART TUITION ON OR BEFORE THE FIRST OF EACH MONTH.** The persons executing this contract are jointly responsible for all fees and charges. I (We) agree to pay an additional \$40.00 charge for payments received after the first of the month and/or in the event a payment fails for insufficient funds.

Pinecrest Schools reserves the right to modify this contract by giving 30 days written notice to the payee upon mailing or delivery. Modifications of this contract or changes in prices will be made in the form of a new contract, and shall be signed and dated by the person(s) enrolling the child. Verbal modifications of this contract are not valid or enforceable.

A change in the program may occur when space permits and with the approval of the preschool director. Withdrawal of the child requires a written notice received by Pinecrest Schools at least 30 days in advance of such withdrawal. The child may attend and the person(s) enrolling the child agree(s) that tuition is due and payable through the last day of contractual enrollment.

**REFUND CONDITIONS:** The registration fee is not refundable. Tuition fees may be refunded only in the event that in the School's sole discretion the facility can no longer meet the needs of the child. Pinecrest Schools reserves the right to suspend, dismiss or expel the child due to unsatisfactory behavior of the child, parents or guardians in contravention of Pinecrest Schools' policies in its sole discretion. In such an instance, all tuition fees will be refunded on a pro rata daily basis.

**LICENSING:** Pinecrest Schools are licensed by the STATE OF CALIFORNIA, Department of Social Services. The licensing agency has the authority to interview children and staff and to inspect child and facility records without prior consent of the parent or the facility. The preschool facility will make provisions for private interviews, if necessary. The licensing agency has the authority to observe the physical conditions of the child at anytime.

From time to time, Pinecrest may wish to photograph, videotape or quote students and/or their work in a variety of school-related activities so that such reproductions may be displayed or published in such school related forums as Pinecrest Schools' yearbooks, newsletters, notices to parents, bulletin boards, and the Pinecrest web site. By signing this contract, you are consenting in advance to such taking and use of such reproductions without Pinecrest having to obtain any further consent from you. If you do not wish to consent in this way, you are responsible for notifying the Pinecrest main offices in writing at 15244 Magnolia Blvd., Sherman Oaks, CA 91403 that you do not consent to such reproductions for any reason.

Pinecrest Schools has adopted a mandatory Mediation provision as part of its Preschool contract. If you accept this contract as set forth herein, you accept, and agree to be bound by, the following Mediation provision, which you should read carefully before signing this contract. **\*\*PLEASE SEE REVERSE SIDE\*\***

Enrollment To Begin \_\_\_\_/\_\_\_\_/\_\_\_\_

Child's Name (Please Print) \_\_\_\_\_

Birth Date \_\_\_\_\_

Home Address \_\_\_\_\_

Home Telephone \_\_\_\_\_

Mother or Guardian (Please Print) \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

Father or Guardian (Please Print) \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

By my signature below I (We) agree to pay all fees and charges when due and acknowledge receipt of a copy of this contract.

Mother or Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

Father or Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_

Accepted for Pinecrest Schools \_\_\_\_\_

Date \_\_\_\_\_

Each and every child is accepted on his or her individual merits regardless of race, color, gender, religion, national origin, or ancestry.